

CURRICULUM VITAE
OF
SURPRISE MAKWATENG MZIMBA

PERSONAL DETAILS

Surname : Mzimba
First Names : Surprise Makwateng
Id Number : 6709125272088
Date of Birth : 12-September-1967
Gender : Male
Marital Status : Married
Nationality : South African
Drivers' Licence : Code 8
Postal Address : P.O. Box 3098
Lydenburg
1120
Cell no. : 0728714026
E-mail Address : mzimba.surprise@gmail.com

EDUCATIONAL QUALIFICATIONS

School Attended : Lehlabile High School
Highest Standard Passed : Grade 12
Year Completed : 1987
Subjects : N.Sotho
English

**Afrikaans
Geography
Biology
Biblical Studies**

QUALIFICATIONS

CURRENT STUDIES

Institution : Intec College

Course : Analytical Chemistry Diploma
(Acceptance Letter to study in 2015
Attached)

Subjects : Chemical Processes
Communication
Instrumental Laboratory Analysis
Microchemical Analysis
Management 1
Organic Chemistry
Physical Chemistry
Purification of Water
Qualitative Analysis
Quantitative Analysis
Mathematics N4

Institution : Intec College

Course : Laboratory Assistant Certificate
(Course not completed, previous
Results Attached)

Subjects : Qualitative Analysis
Quantitative Analysis
Inorganic Process
Inorganic Chemistry and Processes
Chemical and Processes
Instrumental Laboratory Analysis
Inorganic Chemistry
Chemistry of Water
Bacteriology of Water

Institution : Spectro

Modules : Principles of energy dispersive XRF
Sample preparation for spectro IQ
Calibration of the spectro IQ
Sample reading

Institution : BVQI
Course : Internal Quality Assurance

Institution : Plimsoline
Course : Laboratory Safety Productivity
And Quality Management

Institution : Damelin College

Course : Logistics and Supply Chain
Management Diploma

Institution : Intec College

Course : Introduction to Supply Chain
Management

Institution : Intec College

Course : Production Management

OTHER QUALIFICATIONS

Institution : Dynamix Computer Training
Centre

Course : Microsoft Excel 2003

Institution : DPA Training Centre
Course : Advanced Excel

Institution : CompEd
Course : Excel 2003 and Word 2003

Institution : South African Red Cross Society
Course : Mining First Aid

Institution : Samrec(PTY) LTD

Course	Advance Supervision
In-House Training	: Mine Health & Safety Act for Employees Case Handling Skills
Health & Safety	: Planned Task Observation Baseline Risk Assessment Issue Base Risk Assessment Continuous Risk Assessment Behaviour Based Safety Observation
Serious Six Protocol	: Machine Guarding and Conveyor Safety Electrical Safety Working at Heights Ground Control Trackless Mobile Machinery Harzadous Energy
Institution	: Samrec Apiesdoring Warehouse Laboratory
Modules	: Sample Preparation Sieve Analysis Floats Analysis Free Moisture Sample Reduction Control of samples Documents and Records

CURRENT KEY PERFORMANCE AREAS

- ❖ Supervise Laboratory Quality Controllers and Administration of the Laboratory on a daily basis.
- ❖ Quality control of process and final product materials.
- ❖ Analyse physical and foundry properties of Bentonite,namely,Sinterplate Absorption,Free Swell,Grit,Base Exchange Capacity,Moisture Content,Viscosity,Particle Size Distribution,Filtrate Volume,Ph,Compactibility,Green and Dry Coppersive Strenght and Shutter Index.
- ❖ Calibration of all measuring equipments.

- ❖ Ensure proper use and function of Laboratory instruments.
- ❖ Responsible of taking ore samples from the Quarry for different types of clays before feeding into the processing plant.
- ❖ Weighing,drying and milling/crushing of samples as per Laboratory Work Instruction.
- ❖ Ensure that all the Laboratory standard testing procedures are adhered to for accuracy and measurement,including homogenising of the solutions.
- ❖ Management representative on Health and Safety committee and Iso 9000:2008(Quality Assurance).
- ❖ Capturing of the Laboratory daily analyses.
- ❖ Investigate the root cause and take corrective action as per company quality management system.
- ❖ Maintain record keeping of the analysis data.
- ❖ Ensure that good quality product is dispatched to the customers.
- ❖ Generate product quality certificates for product dispatched to customers.
- ❖ Organise loading of bagged and bulk product to Durban,Richardsbay and local customers.
- ❖ Stock procurement management.
- ❖ **X – Ray Fluorescence application for the analysis of Andalusite and other process related samples from the previous employer before the mine closed.**

❖ **KNOWLEDGE**

- ❖ **QUALITY MANAGEMENT,PRODUCTON SUPERVISION ABILITY,COST CONTROL ABILITY,LABORATORY MANAGEMENT,LOGISTICS AND SAFETY.**

❖ **SKILLS**

- ❖ **PROBLEM SOLVING SKILLS,EXTENSIVE PLANNING SKILLS,ORGANISING AND COMMUNICATION SKILLS.**

❖ **ABILITIES**

- ❖ **INTERPERSONAL AND TEAM BUILDING ABILITIES**

EMPLOYMENT HISTORY

- ❖ 1988 -1996 – Laboratory Quality Controller – Annesley Mine

- ❖ 1997 – 1999 Laboratory Supervisor – Annesley Mine.
- ❖ 2000 – 2002 – Laboratory Supervisor – Apiesdoring Warehouse
- ❖ 2003 – 2013 Laboratory & Quality Supervisor – Krugerspost Mine
- ❖ January 2014 – May 2014 Unemployed (Mine Closed)
- ❖ June 2014 till todate – Senior Laboratory Analyst Eccaholdings (Cape Bentonite Mine)

REFERENCE

Hunadi Setati – 0829060292
Landline – 0126435902/0126435880